

NEWPORT-MESA UNIFIED SCHOOL DISTRICT

Office of the Personnel Commission

Regular Meeting of the Personnel Commission
Board Room
2985 Bear Street, Building A, Costa Mesa, CA 92626

June 16, 2022 – 4:00 p.m.

MINUTES - CORRECTED

1. ~~ZOOM WEBINAR~~— OPENING CEREMONIES:

Tristan Aley, Chairperson, called the meeting to order with a silent invocation followed by the Pledge of Allegiance.

2. ROLL CALL:

Commission roll call was taken and the following were present:

Tristan L. Aley, Chairperson
Susan G. Meyer, Vice-Chair
Kenneth Wayman, Commissioner
Kristen M. Clark, Secretary to the Personnel Commission

Staff present:

Christi Winslow, Human Resources Analyst
Brandon Provencal, Associate Human Resources Analyst
Elizabeth Peterson, Human Resources Technician

Visitors present:

Pam Saunders, CSEA Chapter 18 President
Eleanor Rebard, CSEA Chapter 18
Brenda Garcia, CSEA Chapter 18
Valeria Martinez-Soria, Human Resources Technician

3. ADOPTION OF AGENDA:

It was recommended that the Commission adopt the agenda for June 16, 2022.

Motion made by: Kenneth Wayman
Seconded by: Susan Meyer

Votes:

Tristan L. Aley	Yes
Susan Meyer	Yes
Kenneth Wayman	Yes

4. APPROVAL OF MINUTES:

It was recommended that the Commission adopt the minutes of the regular meeting of May 19, 2022, as submitted.

Motion made by: Susan Meyer
Seconded by: Kenneth Wayman

Votes:

Tristan Aley	Yes
Susan Meyer	Yes
Kenneth Wayman	Yes

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION:

No public comment cards were submitted or presentations made.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS:

It was recommended that the following vacancy announcement(s) be ratified:

a. Transportation Dispatcher/Scheduler	76-22
b. School Office Assistant	77-22
c. Technology Support Technician	78/22

Motion made by: Susan Meyer
Seconded by: Kenneth Wayman

Votes:

Tristan Aley	Yes
Susan Meyer	Yes
Kenneth Wayman	Yes

7. CERTIFICATION OF NEW ELIGIBILITY LISTS:

It was recommended that the following eligibility list(s), as submitted, be certified

a. Custodian	127-22
b. School Administrative Assistant-High School Alternative Campus	128-22
c. Instructional Assistant-Special Education	129-22
d. Instructional Assistant-Bilingual	130-22
e. HVAC/R Technician	131-22
f. Instructional Assistant-Extended Day Program	132-22
g. Instructional Assistant-Behavior Intervention	133-22
h. Instructional Assistant-Preschool	134-22
i. Instructional Assistant-Special Education	135-22
j. Instructional Assistant-Special Education Cover	136-22
k. Job Transition Coach	137-22
l. Nutrition Services Assistant I	138-22
m. Instructional Assistant-Behavior Intervention	139-22
n. Instructional Assistant-Preschool	140-22

Motion made by: Kenneth Wayman
Seconded by: Susan Meyer

Votes:

Tristan Aley	Yes
Susan Meyer	Yes
Kenneth Wayman	Yes

8. PERSONNEL DIRECTOR:

Ms. Clark highlighted the following items:

- Announced the upcoming retirement of Human Resources Technician Brenda Garcia, and regular attendee to the Personnel Commission meetings as a representative of CSEA Chapter 18.
- Summer hiring has geared up; currently 265 various positions have been offered to classified staff.
- Personnel Commission staff working diligently on a variety of upcoming postings.

Susan Meyer summarized topics reviewed during her attendance at the Personnel Commissions Association of Southern California (PCASC) Legal Update luncheon. Topics of concern were updates to the CalOSHA Temporary Emergency Standards regarding vaccinations for COVID-19 and isolation and quarantine rules. She also shared information regarding new rules on the electronic posting of documents for remote workers; a profile on Grand Theft of Wages; an amendment to the California Family Rights Act; Brown Act violations; and an American Disabilities Act case regarding allergies to WiFi; and age discrimination.

9. NEXT MEETING DATE: Thursday, July 28, 2022 at 4:00 p.m., location to be determined.

10. ADJOURNMENT: 4:09 p.m.