

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
Regular Meeting of the Personnel Commission
2985-A Bear Street, Superintendent's Conference Room, Costa Mesa, CA 92626

June 30, 2010 4:00 p.m.

MINUTES

1. OPENING CEREMONIES

Mr. Thomas Henderson, Chairperson, called the meeting to order with a silent invocation followed by the Pledge of Allegiance to the flag.

2. ROLL CALL

Thomas W. Henderson, Chairperson
Katherine Infantino, Vice-Chairperson
Kenneth L. Wayman, Commissioner
John R. Caldecott, Secretary to the Commission

STAFF PRESENT

Christi Winslow, Administrative Assistant/Confidential – Personnel Commission
Andrea Rohrer, Personnel Analyst

VISITORS PRESENT

Sandy Welch, CSEA Treasurer

3. ADOPTION OF AGENDA

Mr. Wayman moved to adopt the agenda for June 30, 2010 as submitted. Ms. Infantino seconded the motion and it carried.

4. APPROVAL OF MINUTES

Ms. Infantino moved to approve the minutes of the regular meeting of May 20, 2010 as presented. Mr. Wayman seconded the motion and it carried.

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

There were no presentations to the Personnel Commission.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Mr. Wayman moved to ratify the following vacancy announcement(s) as submitted. Ms. Infantino seconded the motion and it carried.

a.	Personnel Analyst	43-10
b.	Instructional Assistant/Applied Behavior Analysis	44-10
c.	Bus Driver Trainee	45-10
d.	Vehicle and Equipment Mechanic	46-10
e.	Health Assistant	47-10

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Ms. Infantino moved to approve the certification of the following eligibility list(s) as submitted. Mr. Wayman seconded the motion and it carried.

a.	Custodian	43-10
b.	School Support Secretary	44-10
c.	School Attendance Assistant	45-10
d.	School Administrative Assistant – Elementary	46-10
e.	Athletic Equipment Attendant – Male	47-10
f.	School Bus Cover Driver	48-10
g.	Instructional Assistant/Special Education	49-10
h.	Instructional Assistant/Applied Behavior Analysis	50-10
i.	Personnel Analyst	51-10

8. APPROVAL OF MODIFICATION AND TITLE CHANGE OF THE DIRECTOR OF CHILD WELFARE AND ATTENDANCE JOB CLASSIFICATION TO DIRECTOR OF COMMUNITY SERVICES AND SUPPORT

Mr. Wayman moved to approve the modification and title change of job classification Director of Child Welfare and Attendance to Director of Community Services and Support as submitted. Ms. Infantino seconded the motion and it carried.

9. APPROVAL OF MODIFICATION AND TITLE CHANGE OF INSTRUCTIONAL ASSISTANT - APPLIED BEHAVIOR ANALYSIS (ABA) JOB CLASSIFICATION TO INSTRUCTIONAL ASSISTANT - BEHAVIOR ANALYSIS INTERVENTIONIST (BAI)

Ms. Infantino moved to approve the modification and title change of job classification Instructional Assistant – Applied Behavior Analysis to Instructional Assistant – Behavior Analysis Interventionist as submitted. Mr. Wayman seconded the motion and it carried.

10. APPROVAL OF NEW JOB CLASSIFICATION LEAD BEHAVIOR ANALYSIS INTERVENTIONIST

Mr. Wayman moved to approve the new job classification of Lead Behavior Analysis Interventionist as submitted. Ms. Infantino seconded the motion and it carried.

11. APPROVAL OF MODIFICATION OF THE TRANSPORTATION OPERATIONS SUPERVISOR JOB CLASSIFICATION

Mr. Wayman moved to approve the modification of job classification of Transportation Operations Supervisor as submitted. Ms. Infantino seconded the motion and it carried.

12. PERSONNEL DIRECTOR

Mr. Caldecott discussed the timeline for the next commissioner appointee process. Mr. Wayman indicated his wish to continue as a Personnel Commissioner. Mr. Caldecott let the commissioners know that he will move forward with preparing the announcement to the Board and Cabinet regarding Mr. Wayman's continued role as a Personnel Commissioner.

Mr. Caldecott let the Commissioners know that Ms. Rohrer will have one more commission meeting to attend in July. The Director thanked Andi for her hard work and wished her the best in her retirement.

13. CLOSED SESSION

None

14. NEXT MEETING DATE: July 22, 2010 at 4:00 p.m. **ADJOURNMENT** 4:19 p.m.