

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
Regular Meeting of the Personnel Commission
2985-A Bear Street, Personnel Commission Testing Room, Costa Mesa, CA 92626

March 12, 2009
5:30 p.m.

MINUTES

1. OPENING CEREMONIES

Mr. Kenneth Wayman, Chairperson, called the meeting to order with a silent invocation followed by the Pledge of Allegiance to the flag.

2. COMMISSIONERS PRESENT

Kenneth L. Wayman, Chairperson
Thomas W. Henderson, Vice-Chairperson
Katherine Infantino, Commissioner

STAFF PRESENT

John R. Caldecott, Secretary to the Commission
Christi M. Winslow, Administrative Assistant - Confidential- PC

VISITORS PRESENT

Elizabeth I. Novack, Ph.D., Assistant Superintendent, Human Resources
Andrea D. Rohrer, Personnel Analyst
Cindy Means, President, CSEA – Chapter 18
Marla Loffelmacher, Retired NMUSD employee

3. ADOPTION OF AGENDA

Mr. Henderson moved to adopt the agenda for March 12, 2009 as presented. Ms. Infantino seconded the motion and it carried.

4. APPROVAL OF MINUTES

Ms. Infantino moved to approve the minutes of the regular meeting of January 29, 2009 as presented. Mr. Henderson seconded the motion and it carried.

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

There were no presentations to the Personnel Commission.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Mr. Henderson moved to ratify the following vacancy announcements as submitted.
Ms. Infantino seconded the motion and it carried.

- | | | |
|----|-------------------------------------------------|-------|
| a. | Preschool Site Facilitator | 31-09 |
| b. | Instructional Assistant / Extended Day Programs | 32-09 |
| c. | Night Custodial Supervisor | 33-09 |

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Ms. Infantino moved to approve the certification of the following eligibility lists as submitted. Mr. Henderson seconded the motion and it carried.

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|----|---------------------------------------------------|-------|
| a. | Job Coach | 47-09 |
| b. | Instructional Assistant / Special Education Cover | 48-09 |
| c. | Instructional Assistant / Special Education | 49-09 |
| d. | Teacher Assistant – Bilingual | 50-09 |
| e. | Preschool Site Facilitator | 51-09 |

8. PERSONNEL DIRECTOR

Mr. Caldecott reported on the State Budget situation in that he has been working with CSEA on some staff reassignments due to changes in funding.

10. CLOSED SESSION

There was no closed session at this meeting.

11. NEXT MEETING DATE: April 16, 2009 ADJOURNMENT: 5:35 p.m.

The Personnel Commission Meeting will be held in the Classified Personnel Testing Room, at 2985-A Bear Street, Costa Mesa, California 92626.