

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
Regular Meeting of the Personnel Commission
2985-A Bear Street, Personnel Commission Testing Room, Costa Mesa, CA 92626

January 29, 2009
5:30 p.m.

MINUTES

1. OPENING CEREMONIES

Mr. Kenneth Wayman, Chairperson, called the meeting to order with a silent invocation followed by the Pledge of Allegiance to the flag.

2. COMMISSIONERS PRESENT

Kenneth L. Wayman, Chairperson
Thomas W. Henderson, Vice-Chairperson
Katherine Infantino, Commissioner

STAFF PRESENT

John R. Caldecott, Secretary to the Commission

VISITORS PRESENT

Andrea D. Rohrer, Personnel Analyst
Cindy Means, President, CSEA – Chapter 18

3. ADOPTION OF AGENDA

Ms. Infantino moved to adopt the agenda for January 29, 2009 as presented. Mr. Henderson seconded the motion and it carried.

4. APPROVAL OF MINUTES

Mr. Henderson moved to approve the minutes of the regular meeting of December 18, 2008 as presented. Ms. Infantino seconded the motion and it carried.

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

There were no presentations to the Personnel Commission.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Ms. Infantino moved to ratify the following vacancy announcements as submitted.
Mr. Henderson seconded the motion and it carried.

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|----|---|-------|
| a. | Job Coach | 28-09 |
| b. | Instructional Assistant / Special Education | 29-09 |
| c. | Instructional Assistant / Special Education Cover | 30-09 |

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Mr. Henderson moved to approve the certification of the following eligibility lists as submitted.
Ms. Infantino seconded the motion and it carried.

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|----|---|-------|
| a. | Instructional Assistant / Special Education | 45-09 |
| b. | Instructional Assistant / Applied Behavior Analysis | 46-09 |

8. PERSONNEL DIRECTOR

Mr. Caldecott had nothing to report.

10. CLOSED SESSION

There was no closed session at this meeting.

11. NEXT MEETING DATE: March 12, 2009 ADJOURNMENT: 5:33 p.m.

The Personnel Commission Meeting will be held in the Classified Personnel Testing Room, at 2985-A Bear Street, Costa Mesa, California 92626.